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پیوست: دارد

اتاق بازرگانی، صنایع، معادن و کشاورزی ایران

Iran Chamber of Commerce, Industries, Mines & Agriculture



اتوماسیون اداری

با اسمه تعالی

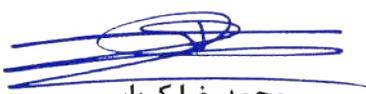
رؤسای محترم تشکل های وابسته به اتاق ایران

با سلام و احترام،

به استحضار می رساند، بنا به اعلام وزارت امور خارجه کشورمان، وزارت امور خارجه هند با ارسال یادداشتی، با اشاره به ضرورت تسهیل کسب و کار و تجارت، برخی تغییرات انجام گرفته در سیستم گمرکی هند، رویه جدید ثبت مدارک صادرات و واردات از طریق پورتال ملی گمرک هند و نحوه بارگزاری مدارک به منظور انجام امور تجاری از سوی مقامات گمرکی هند را به تمامی نمایندگان سیاسی مقیم دهلي اعلام نموده است.

در رویه جدید و با تأکید بر مکاتبات بدون کاغذ Paperless نیازی به ارائه اسناد به صورت فیزیکی به مقامات گمرک هند نخواهد بود و تجار به جای تحويل دستی اسناد به گمرک، می بايست از طریق وب سایت اختصاص داده شده به این امر اقدام نمایند و به این منظور نیاز است تا متقاضیان به وب سایت eSanchit مراجعه و در بخش www.icegate.gov.in مدارک خود را بارگزاری نمایند.

در همین رابطه، دستور العمل دریافتی از مقامات گمرکات هند و توضیحات تفضیلی در این خصوص در قالب فایل های پیوست جهت استحضار و اطلاع رسانی لازم به اعضای آن تشکل ایفاد می گردد.


محمد رضا کرباسی
معاون بین الملل

بدون مهر برجسته فاقد اعتبار می باشد

ADVISORY TO ALL FOR REGISTERING AS UIN/NON IEC HOLDER

1. Every UIN/Non IEC Holder can have two kinds of registration – a Master Registration (parent user) and Subordinate Registration (their child user).
2. Master user is required to approve the registration of each of their employees, as child users.
3. After completing the registration process successfully, the users are advised to wait for the registration request to get approved by the Department.
 - For Master (parent) User:
 - In case of approval, an acknowledgement e-mail with their login credentials (User ID and Password) will be sent to the registered email id.
 - In case of rejection, reason for rejection will be sent to the registered email id.
 - For Subordinate (child) User:
 - In case of approval, an acknowledgement e-mail with the login credentials (User ID and Password) will be sent to the registered email id.
 - In case of rejection, reason for rejection will be sent to the registered email id.
4. If the child user no longer works with the parent user, the parent user needs to disable the child user.

While registering on ICEGATE for UIN/Non IEC Holder role, please consider the following points:

- I. The registration process keeps a check on impersonation and repudiation etc. The principal/parent user is given access at the application level with proper role mapping, enabling them to approve or to disable their child user(s).
- II. In case the email ID is already registered on ICEGATE, please check the user ID created against the same, within your organization.
- III. At the time of registration, soft copy of the GSTIN Registration, Self-attested scanned copy of the Authorization letter issued by the head of the consulate/Embassy/UN Agency/Govt. Organization, and a soft copy of personal identification document such as passport or Aadhaar or voter ID to be submitted.
- IV. The GSTIN/UIN code entered while registering, displays the information for your verification. Once the registrant affirms their data, further process of data capturing is initiated. In case any rectification is required, the registrant may approach ICEGATE HELPDESK.
- V. All the users are required to use their Digital Signature token (Class III Individual Type), plugged into their systems before starting the registration process. It is mandatory for all the users to upload their Digital Signature Certificate (DSC) at the time of registration.
- VI. While uploading the DSC certificate, if 'PKI applet error' is received, please verify the java setup on your local machines. The local machine requires to have Java version 1.8 or higher to support this activity. For further details, please refer to the detailed guide 'Java Setup for DSC' in Downloads on ICEGATE website (<https://www.icegate.gov.in/Download/JavaSetupForDSC.pdf>).
- VII. In case DSC upload is unsuccessful and the 'Class not found' error is received, please contact your respective DSC vendor.

- The user's form is submitted successfully and the request goes for further *approval*.

Home | About Us | Services | Downloads | Guidelines | Useful Links | Single Window | Contact Us | EN | AR | FA | 

Related Links: [Home](#) > Registration

Registration

Your information has been received successfully and you will be informed by e-mail as soon as your registration is approved by the competent authority.

[www.csc.gov.in](#)

[www.3286.gov.in](#)

[www.mca212.gov.in](#)

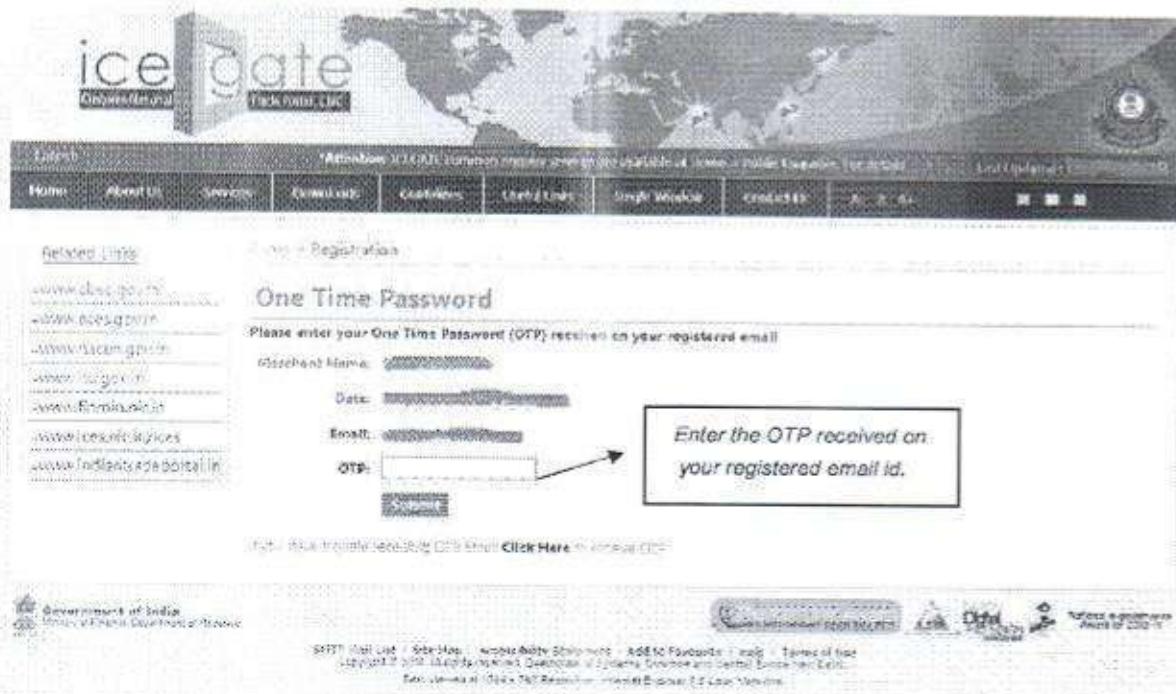
[www.hrgov.in](#)

[www.3286.gov.in](#)

[www.tcs212.gov.in](#)

[www.indianreceptional.in](#)

➤ The user enters the OTP received on the registered email id.



The screenshot shows the 'Registration' page of the ice|gate portal. The URL is <http://icegate.dgcairn.gov.in/icegate/Registration>. The page has a header with the 'ice|gate' logo and a world map. Below the header is a navigation bar with links for 'Home', 'About Us', 'Services', 'Downloads', 'Guidelines', 'Useful Links', 'Single Window', 'Contact Us', and 'A-Z-A'. On the left, there is a 'Related Links' sidebar with links to various government websites. The main form area has a title 'One Time Password' and a sub-instruction 'Please enter your One Time Password (OTP) received on your registered email'. It contains fields for 'Assistant Name' (with a redacted value), 'Date' (with a redacted value), 'Email' (with a redacted value), and 'OTP' (with a redacted value). A red arrow points from the text 'Enter the OTP received on your registered email id.' to the 'OTP' input field. Below the form is a note: 'If you have trouble receiving OTP, click here to request it.' At the bottom, there is a footer with links for 'SITI Mail List', 'SITI Map', 'Accessibility Statement', 'Add to Favorites', 'Help', 'Terms of Use', 'Copyright © 2012, Ministry of Civil Aviation, Government of India, Central Government of India', and 'Privacy Statement'.

➤ The user's form is submitted successfully and the request goes for further approval.



The screenshot shows the 'Registration' page of the ice|gate portal. The URL is <http://icegate.dgcairn.gov.in/icegate/Registration>. The page has a header with the 'ice|gate' logo and a world map. Below the header is a navigation bar with links for 'Home', 'About Us', 'Services', 'Downloads', 'Guidelines', 'Useful Links', 'Single Window', 'Contact Us', and 'A-Z-A'. On the left, there is a 'Related Links' sidebar with links to various government websites. The main form area has a title 'Registration' and a message 'Your information has been received successfully and you will be contacted by email as soon as your registration is approved by the concerned authority.' Below the message is a note: 'If you have trouble receiving OTP, click here to request it.' At the bottom, there is a footer with links for 'SITI Mail List', 'SITI Map', 'Accessibility Statement', 'Add to Favorites', 'Help', 'Terms of Use', 'Copyright © 2012, Ministry of Civil Aviation, Government of India, Central Government of India', and 'Privacy Statement'.

SIGN UP AS SUBORDINATE

- The user selects the "Subordinate Registration" type from the User Type dropdown.

- The user enters the ICEGATE ID of his/her Master (parent) user and clicks on the verify button.

SIGN UP AS NEW USER

➤ The user logs on to the ICEGATE website and clicks on the "User Login/Sign Up" link under Our Services section.



➤ The user clicks on the "Sign up Now" link.



➤ The user enters "GSTIN/UIN code" in the field and then clicks on the "Verify" button.

icegate
Custom Portal

Address: GSTIN/UIN code being entered is valid as per latest GSTR1 under Rule 10(1)(b) of CGST Act. Please enter your Government ID number of your Bank Accounts etc. Last Updated: Nov 14, 2018

Name: About Us Services Downloads Guidelines Useful Links Single Window Contact Us A A A+

Related Links: www.csic.gov.in www.ancs.gov.in www.sicci.com www.csic.gov.in www.ancs.gov.in www.csic.gov.in www.csic.gov.in www.csic.gov.in www.csic.gov.in

Registration

User Registration

Enter GSTIN/UIN Code

Enter GSTIN/UIN Code

User Role: UIN/Non UIN Holders

User Type: Master Registration

Enter GSTIN/UIN Code Verify

Enter the GSTIN/UIN Code and click on verify button

Government of India
Ministry of Finance, Department of Revenue

Get Started

➤ The below details populate based on the GSTIN/UIN code entered earlier. After verification of populated data, select the custom location for filling and click on the "Confirm" button.

Home About Us Services Downloads Guidelines Useful Links Single Window Contact Us A A A+

Related Links: www.csic.gov.in www.ancs.gov.in www.sicci.com www.csic.gov.in www.ancs.gov.in www.csic.gov.in www.csic.gov.in www.csic.gov.in www.csic.gov.in

Registration

User Registration

Enter GSTIN/UIN Code

Enter GSTIN/UIN Code

User Role: UIN/Non UIN Holders

User Type: Master Registration

Enter GSTIN/UIN Code Verify

Click on the "Confirm" button

GSTIN:

Reg Name:

Address:

City:

State:

Pincode:

Custom location:

Check for available locations for your custom location



विदेश मंत्रालय, नई दिल्ली
MINISTRY OF EXTERNAL AFFAIR
NEW DELHI

No. D.II/453/18(4)/2018

The Ministry of External Affairs, Government of India, presents its compliments to all the Diplomatic Missions, United Nations & its specialised Agencies and International Organisations in India and has the honour to share modifications effected in the process for customs systems for export and import processes.

The changes have been undertaken with an aim to streamline and make Customs processes completely paperless. One amongst the aforesaid changes has been the uploading of supporting documents online instead of submitting physically the same to the Customs. The facility to upload documents using the eSanchit portal on ICEGATE website has been there for more than two years. In export, the facility was optional but w.e.f. 15 February 2020, has been made mandatory.

The Custom Authorities have conveyed that importers/exporters or any of their authorized persons are at the liberty to engage the services of any authorized Custom Broker or take the registration themselves (including Diplomatic Missions) for self-uploading the documents. The registration facility is already available on ICEGATE based on Unique Identification Number (UIN) issued under Goods and Services Tax (GST) law. A note from Custom Authorities on compliance requirement of Diplomatic Missions for facilitating handling of diplomatic consignments along with an advisory for registration is attached.

Esteemed Missions, if they so wish, may register under the ICEGATE against UIN for smooth handling of their diplomatic pouches/consignments. Esteemed Embassy will appreciate that these changes are a step towards green and clean governance and in no manner interfere or breach the privileges or immunities accorded to the diplomatic mail or pouches under relevant conventions.

Ministry of External Affairs, Government of India, presents its compliments to all the Diplomatic Missions, United Nations & its specialised Agencies and International Organisations in India the assurances of its highest consideration.

New Delhi
12 June 2020

Diplomatic Missions; United Nations/Specialised Agencies;
and International Organisations
New Delhi



***Note on compliance requirement of Embassies
for facilitating handling of diplomatic consignments***

In continuance to the trade facilitation measures and furthering the ease of doing business, suitable changes have been made in the Customs System from time to time. These changes aim to further streamline the export and import processes and make Customs processes completely paperless.

2. One amongst the aforesaid changes has been the uploading of supporting documents online instead of physically submitting the same to the Customs officers. The facility to upload documents using the eSanchit portal on ICEGATE website has been there for more than two years now. In exports, the facility was optional but w.e.f 15th February 2020, the same was made mandatory.

3. As can be appreciated, this is a step towards green governance. For uploading of documents on eSanchit, having an ICEGATE ID and a Digital Signature Certificate (DSC) are the prerequisites. The importers/exporters or any of their authorised persons are at the liberty to engage the services of any authorized Customs Broker for the same or take the registration themselves on ICEGATE for self-uploading of the documents.

4. Accordingly, for any diplomatic consignments, a registration facility is already available on ICEGATE based on Unique Identification Number (UIN) issued under Goods and Services Tax (GST) law. The registration advisory outlining the step by step process to that effect is also available on the ICEGATE website. The link to the advisory is -

https://www.icegate.gov.in/Download/Registration_Advisory_UIN.pdf

5. It is mentioned that these changes are a part of already existing compliance requirements and do not impose any additional checks for the diplomatic consignments which will continue to get the same level of facilitation as before.

VIII. Documentation requirements are based on selected role type while registration. The following table lists the type of documents necessary for each user at the time of registration. Please note that all documents uploaded need to be self-attested:

IX. The maximum allowed size for softcopy to be uploaded during registration is 100 KB and should be in PDF format. Refrain from using multiple dot and special characters to the file name.

Users / Documents	Scanned Copy of Authorization Letter issued by Consulate/UN Agency (pdf)	Scanned Copy of GSTIN Registration(pdf)	Scanned Copy of Passport, Aadhaar Card, Voter ID card (pdf)
UIN/Non IEC Holder	✓	✓	✓

X. Only the following ID proofs will be considered valid:

- Aadhaar card
- Passport
- Voter ID card

The users are therefore advised to share any one of the above mentioned ID proofs.

XI. Once registered, data cannot be changed in the system. To facilitate any update, please deactivate the current user and re-register on ICEGATE with the updated details
 ICEGATE will not be responsible if users are unable to file documents, in case the user license has been suspended or revoked.

In case any further clarifications are required for registering at ICEGATE, please reach out to us through any of the following contact details:

Phone	Email
1800 3010 1000	registration@icegate.gov.in

➤ The user checks the Validation Status of the Digital Certificate which is uploaded and then clicks on the OK button.

Validation status

Check Type	Status
Date validation	true
CA ROOT certificate validation	true
Has Private Key	true
Certificate chain installed?	true
CA validation	true
Chain validation	false
Is digital signed	true
CRL validation	true

Scanned/captioned copy of Vatex - 1

Choose file: No file chosen. * File Size Limit is upto 100 KB only

Document Type: Import
Goods Registration

License Expiration Date: 11/11/2014

Digital Certificate: Click here to upload DS

I agree to the TSSC Terms & Conditions.

I also agree to the use/misuse of information provided by me. This information is for internal use only.

OK

Click on the OK button

➤ The user views the pop up message and clicks on the OK button.

Related Links: www.tsscgov.in www.tsscgov.in www.tsscgov.in

Registration

Digital Certificate with serial number: 53148a00 verified successfully.

Prevent this page from creating additional dialogs.

OK

Scanned/captioned copy of Vatex - 1

Choose file: No file chosen. * File Size Limit is upto 100 KB only

Document Type: Import
Export
Goods Registration

License Expiration Date: 11/11/2014

Digital Certificate: Click here to upload DS

I agree to the TSSC Terms & Conditions.

I also agree to the use/misuse of information provided by me. This information is for internal use only.

Click on the OK button

➤ The user clicks on **Click here to upload DS link** to upload the Digital Certificate.

The screenshot shows the CECB Registration page. On the right, there is a 'Personal DS Link' section with several file upload fields. One field, 'Choose file', is highlighted with a red box and an arrow pointing to it, labeled 'Click on upload DS link'. The other fields are labeled 'Choose file (No file chosen)', 'Choose file (No file chosen)', and 'Choose file (No file chosen)'. Below these fields are buttons for 'Import', 'Export', and 'Cancel Registration'. At the bottom of the page, there are two checkboxes: 'I agree to the CECB Terms & Conditions' and 'Declaration: I agree to the correctness of information provided by me. This information pertains to me'. A 'Continue' button is at the bottom right.

➤ After clicking on the **Upload DS link**, the user has to select the certificate and then click on **OK** button

The screenshot shows the CECB Registration page with a 'Select Certificate' dialog box overlaid. The dialog box has a title 'Select Certificate' and contains a table with four columns: 'Certificate Name', 'Serial No.', 'Issue Date', and 'Valid Date'. The table lists four certificates, each with a 'Delete' button. The first certificate is selected. At the bottom of the dialog box are 'OK' and 'Cancel' buttons. The background of the registration page is visible, showing the 'Related Links' sidebar and the registration form fields.

➤ The user selects the role "UIN/Non IEC Holders" from the User Role dropdown.

The screenshot shows the 'ice gate' registration page. On the right, a dropdown menu for 'User Role' is open, listing several options: 'Select', 'A/P Agents', 'A/R Agent', 'Conserv Agents', 'Customs', 'Custom Broker/Chm', 'IEC Holders', 'Dealers', 'Shipping Agents', and 'Standard Registration'. A callout box with an arrow points to the 'IEC Holders' option, with the text: 'Select the role "UIN/Non IEC Holders" from the User Role dropdown'.

➤ The user selects the "Master Registration" type from the User Type dropdown.

The screenshot shows the 'ice gate' registration page. On the right, a dropdown menu for 'User Type' is open, listing 'Select' and 'Master Registration'. A callout box with an arrow points to the 'Master Registration' option, with the text: 'Select "Master Registration" from User Type dropdown'.

- The user enters the personal details in the registration form, uploads the DSC and click on the confirm button. The steps to upload the digital signature will be same as of master user.

Related Links	Home > Registration		
<h2>Registration</h2>			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Enter your Name : <input type="text"/></p> <p>Address : <input type="text"/> * e.g. A-111, CR Park</p> <p>Address 2 : <input type="text"/></p> <p>City : <input type="text"/> * e.g. New Delhi</p> <p>State : <input type="text"/> * Please Select State * e.g. UP</p> <p>Pin Code : <input type="text"/> * e.g. 110000</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Enter your Designation : <input type="text"/></p> <p>Organization : <input type="text"/> * e.g. New Delhi</p> <p>Choose File / <input type="file"/> * File Size Limit is upto 100 KB only</p> <p>Choose File / <input type="file"/> * File Size Limit is upto 100 KB only</p> <p>Select Photo-ID Type : <input type="text"/> * Select ... * e.g. 0114740111</p> <p>Contact Number : <input type="text"/> * e.g. 9810000000</p> <p>Mobile Number : <input type="text"/> * e.g. 9810000000</p> <p>Email ID : <input type="text"/> * e.g. xyz@gmail.com</p> <p>Digital Certificate : <input type="text"/> Click here to upload DS</p> </td> </tr> </table>		<p>Enter your Name : <input type="text"/></p> <p>Address : <input type="text"/> * e.g. A-111, CR Park</p> <p>Address 2 : <input type="text"/></p> <p>City : <input type="text"/> * e.g. New Delhi</p> <p>State : <input type="text"/> * Please Select State * e.g. UP</p> <p>Pin Code : <input type="text"/> * e.g. 110000</p>	<p>Enter your Designation : <input type="text"/></p> <p>Organization : <input type="text"/> * e.g. New Delhi</p> <p>Choose File / <input type="file"/> * File Size Limit is upto 100 KB only</p> <p>Choose File / <input type="file"/> * File Size Limit is upto 100 KB only</p> <p>Select Photo-ID Type : <input type="text"/> * Select ... * e.g. 0114740111</p> <p>Contact Number : <input type="text"/> * e.g. 9810000000</p> <p>Mobile Number : <input type="text"/> * e.g. 9810000000</p> <p>Email ID : <input type="text"/> * e.g. xyz@gmail.com</p> <p>Digital Certificate : <input type="text"/> Click here to upload DS</p>
<p>Enter your Name : <input type="text"/></p> <p>Address : <input type="text"/> * e.g. A-111, CR Park</p> <p>Address 2 : <input type="text"/></p> <p>City : <input type="text"/> * e.g. New Delhi</p> <p>State : <input type="text"/> * Please Select State * e.g. UP</p> <p>Pin Code : <input type="text"/> * e.g. 110000</p>	<p>Enter your Designation : <input type="text"/></p> <p>Organization : <input type="text"/> * e.g. New Delhi</p> <p>Choose File / <input type="file"/> * File Size Limit is upto 100 KB only</p> <p>Choose File / <input type="file"/> * File Size Limit is upto 100 KB only</p> <p>Select Photo-ID Type : <input type="text"/> * Select ... * e.g. 0114740111</p> <p>Contact Number : <input type="text"/> * e.g. 9810000000</p> <p>Mobile Number : <input type="text"/> * e.g. 9810000000</p> <p>Email ID : <input type="text"/> * e.g. xyz@gmail.com</p> <p>Digital Certificate : <input type="text"/> Click here to upload DS</p>		
<p>Self-attested scanned copy of Authorization letter or the letter head of the company/agency</p> <p>Self-attested scanned copy of GSTIN Registration</p> <p>Click on the "Submit" button</p>			
<p>I agree to the CSEC Terms & Conditions</p> <p>I declare that I agree to the correctness of information provided by me. This information pertains to the</p>			
<p><input type="checkbox"/> <input type="checkbox"/></p>			

- The user enters the personal details in the registration form and clicks on the confirm button.

- The user enters the OTP received on the registered email id.